



Appleby Tennis Club Annual General Meeting Minutes

Wednesday, November 6th 2019

Location: Appleby Tennis Clubhouse

Attendees

Diane Bayes
Pat Fujimoto Howe
Lori Wallace
Larry Carr
Tudor Enache
Dean Krajcar
Steve Butt
Mike O'Neil
Ed Margueratt
Deb Yamamura
Adrian Tollstam
Kelly Gleeson
Bob Flake

Absent

Sasha Curgus
Shyam Ramachandran

Members Present:

Barb Hurst
Connie Giggins
Jean Glover
Ann Pallant
Ann Eccles
Lynn Wiegand
Jeana Sebastian
Michelle Feadine
Tim Lither
James Hislop

Meeting was called to order at 7:07 pm

Minutes from the last AGM meeting on November 7th, 2018 was passed by Bob Flake and seconded by Kelly Gleeson.

Presidents Remarks

- Thanks to all the board members who volunteered their time throughout the year including the winter months.
- Introduced all board members and their roles.

Business Arising from November 6th, 2018 AGM

- Any issues that were brought up were addressed.

Treasurers Report

- All programs were done online through Jegysoft
- Chequing, Savings and GIC accounts exist
- Chequing Account balance is \$21,000.00
- Savings Account balance \$20,000.00
- GIC balance is \$50,000.00
- Total assets approx. \$126,125.45
- Profit and Loss Statement 2019:
 - o Gross Profit - \$94,683.45
 - o Total Expense - \$61,366.23
 - o Total Profit - \$33,317.22
- Questions arose regarding itemized expenses. **Action – Board to provide an itemized breakdown of the \$47,000.00 costs for 2019.**

- Club Pro Adrian does not get paid by the club. His earnings are through lessons and camps he runs throughout the year.

Vice President Report

- Thank you to all the members who have made this year such a successful one.
- Jegysoft upgrade is happening in December. Changes include administration enhancements and an application that is more mobile device friendly. Tournament grids, ladder system and the ability for members to connect online are additional features that will be available as well.
- 2 newsletters sent though out the year.
- 4 changes to the bylaws. Motion will be put forward to accept these changes
 1. Code of conduct being added as per City of Burlington guidelines – Section 5.4 and 7.1
 2. Stipulate that board members must attend at least 50% of the board meetings – Section 7.5
 3. Position of Secretary was added as an official board position – Section 7.2

Agreement by vote to move forward with these 4 amendments

Membership Report

- Open house on April 7 was busy with quite a few new members looking for information and former members dropping by to say hello, register and pay with cheque or cash.
- There were a few issues with online membership, mostly when it involved changes to current membership. For example: an adult member wanting to change to couples or family.
- Most other issues were minor. For example: not receiving emails, not being able to book courts, etc.
- Members were informed with regular emails regarding upcoming social events, tournaments and any other pressing information.

-
- We continue to offer half price membership mid August and had quite a few join the club during this time.
 - Discussed a potential cap of 700 members but will be closely monitored as we move into next year.
 - Open house was a great success with both new and old members registering this year.
 - As of November 6, Appleby Tennis Club has:
 - o 245 Adult
 - o 283 Family
 - o 72 Couple
 - o 17 Student
 - o 64 Juniors
 - o Total – 681
 - Potentially look at a 30 minute leeway in the Jegysoft system with respect to court bookings.

Adult Program Report

- 3 Lakeshore League teams.
- Ladies league on Tuesdays
- Men's league on Thursdays
- Drop ins available on Friday evenings
- Hamilton/Burlington ladies daytime league
- Intercounty sessions are available as well

Junior Program Report

- Healthiest it has ever been. Thanks to Adrian and Nick for all of their support through the year. Special thanks to Sasha Curgus for his help throughout the year with the juniors as well.
- Seamless integration into the club with respect to court times and other activities.

-
- Two junior teams exist. Under 12 and Under 18
 - Competed in the Under 12 and under 18 divisions and we were the top teams in Toronto
 - Invitation to meet with tennis pros at the Rogers Cup at York University. Was a big hit with the kids

Tournament Director Report

- Ladder had a new format – 83 members joined. You can challenge 7 levels from where you rank. 80 matches played throughout the year.
- Tournament had 9 different categories. 88 total participants in the various categories. Largest category was men's singles which had 27 players. A new category of 55+ doubles was added this year.
- Designated weekends for certain categories was used to help get the matches in and avoid delays. 4 designated weekends were used throughout the year.

Social Director Report

- Opening BBQ held Saturday June 8, 2019. The opening BBQ was well attended with just over 100 responses to the RSVP site and the day was clear and sunny although quite windy. Food was planned for the number of people who had replied plus some additional last minute attendees of which there were many. Expenses were \$468.
- Club member Greg Wial was instrumental in running the two BBQs but he was helped immensely by his dad with the cooking and Larry Carr and his volunteers contributing their time to the set up and clean up duties. In addition, Dana Maclean, Kelly Gleeson and Alma Kirkstein and other club members helped with the setup and running the event throughout the day which was greatly appreciated.
- There was one social round robin held in June where pizza, drinks and snacks were provided for both juniors and seniors. A total of \$363 was spent. Due to poor attendance a decision was made to not hold additional events throughout the year.

-
- The club finals tournament and closing BBQ was held Saturday, September 7, 2019. Once again we did a BBQ for the finals day and although not extremely well attended, those that came cheered on the finalists and enjoyed hamburgers, hotdogs and salads. A total of \$332 was spent.
 - Question regarding social budget and if there is one from the membership. The answer is there is no budget currently.
 - Question arose with respect to having more additional social events. Low RSVP levels and lack of volunteers were the main reason this was scaled back. We will look into this as we move into next year.

Maintenance Report

Club maintenance activities this past season included, but were not limited to the following:

- Installation of nets/posts
- Installation of windscreens
- Dismantling of these at the end of the year
- Purchased 5 new windscreens
- Purchased 2 new roller squeegees – 4 in total now
- Replaced burnt out bulb on court 5
- Replaced 2 parking lot bulbs just outside court 1. Costs split with the Bubble.
- Met with several city contractors
- Arranged Bell to repair break in phone line and recently installed a permanent phone line so camera views will continue without disruption.
- In addition to the club president, did some weeding of the garden beds.
- In the Spring, cleaned all of the main floor level lights, which had not been cleaned in several years
- Awaiting report from City, Parks and Recreation, about an apparent deficiency in club sprinkler system
- Continued nightly monitoring through the cameras throughout the season to ensure that clubhouse doors were closed.

Club Pro Report

- Online registration made available for all programs. Was very successful.
- 17 kids per week on average for the summer camps.

- Implemented a more competitive junior program.
- Club is healthy and the club is growing. Lots of avenues to learn the game for all age groups.

New Business

- Need to itemize some of our expenses in the financial report to provide clarity to the membership.
- Potholes are accountability of the City of Burlington. Ed will bring this up in his discussions tomorrow with the city.
- Old windscreens will be replaced by full length windscreens when they need to be replaced.
- Investigate to see if we can put the key fob/key punch on the side door of the gates to help with the retrieval of balls that go over the fence.
- Some bathroom cleanliness issues were noted. Need to investigate what could be done to improve this next year. We did increase the frequency of the cleaner to once a week which improved the situation but there is still room for improvement.
- Look at the potential of court attendants.
- Can we look at introducing a green bin in the clubhouse. There is a green bin located in the kitchen and the various leagues should have access to them when needed.
- The removal of the whiteboard for next year. Some concerns raised by the membership. 22 members have requested the need to keep the whiteboard that is used for bookings on Monday to Friday 8am to 11am. Proposal to keep the board for one additional year and monitor the problems. July and August are usually when any issues arise. Board will discuss at a future meeting to finalize the next steps. Barb will be the spokesperson for the group and will be the conduit into the Board.
- Lakeshore league 3 will be in place for next year. Adrian will help with the formalization of the team.
- Round robin on Friday. Some issues noted from the membership early in the season due to the change from Mondays. All in attendance agreed that Friday was a better day for the socialization aspect of the event and the numbers were equivalent

Fridays as Mondays in the past. Some of the tournament time will potentially need Fridays and arrangements will need to be made and coordinated.

- Board members receive no financial benefit for volunteering on the Board. The board will be going out for dinner in recognition of their efforts throughout 2019. The event will be capped from an expense perspective and noted within the annual financials.

Nomination and Election of Board of Directors

President: Diane Bayes

Past President: Shyam Ramachandran

Vice President: Deb Yamamura

Secretary: Dean Krajcar

Membership: Pat Fujimoto Howe

Treasurer: Tudor Enache

Adult Leagues: Kelly Gleeson

Juniors: Mike O'Neil

Tournaments: Steve Butt

Maintenance: Larry Carr

Club Pro: Adrian Tollstam

Social: Lori Wallace

Honorary Board Member: Ed Margueratt

Directors at Large:

Sasha Curgus, Bob Flake

Meeting adjourned at 9:05 pm.