
Appleby Tennis Club Board Meeting Minutes

Monday, March 4th 2018

Location: Appleby Tennis Clubhouse

Attendees

Diane Bayes
Pat Fujimoto Howe
Larry Carr
Tudor Enache
Deb Yamamura
Dean Krajcar
Mike O'Neill
Adrian Tollstam
Bob Flake
Sasha Curgus
Lori Wallace
Kelly Gleeson
Steve Butt

Absent

Shyam Ramachandran
Paul Collins
Ed Margueratt

Meeting was called to order at 7:04 pm

Minutes from the last board meeting on February 5th, 2019 were passed by Larry and Deb.

Dates to Remember

In person registration will be Sunday, April 7th from 1pm to 4pm.

Membership Report

58 members have joined as of 3pm today.

Some questions have come up related to leagues not being available to register for yet.

Action: Website to be updated to inform people that registration for leagues will be available as of March 7th.

Sunday April 7th Open House – 1pm to 4pm. Nine board members have confirmed they are available to help.

Registration Help – Diane, Deb, Pat

Fobs – Tudor, Bob

Juniors/Program – Adrian, Mike

General Questions and Answers - All

Remind people coming to the club to register that they need to have their password available. **Action: Website to be updated with this information so people come prepared to register.**

Fobs will be available for purchase that day. **Action: Tudor to have petty cash available for cash purchases/returns.**

The last day of the early bird special will be April 7.

Access to Appleby Mailbox. **Action: Deb to give instructions to Tudor on how to access.**

Director at Large

No concerns noted from a legal standpoint to have the cameras online on our main webpage.

Adult Leagues

Same days will be used for the leagues as last year.

Ladies league will be on Tuesdays 7:00pm to 8:30pm and 8:30pm to 10:00pm.

Vice President Report

Deb in the process for setting up administration rights for new board members (Bob, Dean, Kelly and Lori)

League Court bookings in progress on Jegysoft. Same schedule will be used as last year.

Lakeshore league tryouts Sunday May 5th 1pm start. Lakeshore league looking to have 3 teams this year if there is enough interest. Captains TBD and socialized once known.

Newsletter to be ready within the next week.

New Gate code to be determined and communicated to the board/members.

Financial Report

No significant changes within the past month.

To date, between GIC, Money Market, and cash on hand, the total bank account is around \$52,139.00. This includes approximately \$6,000.00 being held for the fob deposits.

\$15,482 – Community Bank Account

\$11,374 - Savings

\$25, 283 - GIC

Tournaments/Club Programs

Ladder had 76 members and 90 matches throughout the year. Strong start but slowed down throughout the year. Some interest in a separate lady's ladder. Will entertain the option if there is enough interest.

Tournaments – 8 categories:

Men's Singles/Doubles

Men's over 60

Ladies Singles/Doubles

Mixed Doubles

Juniors

Parent/Child

Four weekends throughout the year to be used for all the matches. June 14-16, June 28-30, July 19-21, August 23-25. Potential for civic long weekend in August to be used as well. Categories need to be defined for the proposed dates and communicated to the members.

All Finals to be played on the closing day BBQ Sept 7th.

Men's 55+ doubles discussed. Minimum of 6 teams to have a category. Would entertain other categories as well if there is enough interest.

Two T-shirt companies contacted for pricing for the junior shirts. Both are very comparable. Simple dry-fit shirts (\$14/per shirt). **Action: Mike to follow up with the vendor on options.** Discussion took place to potential look at making T-shirt purchases made available online via Jegysoft. **Action: Deb to look into this feature.**

Sasha looked into shade structure options. We need to determine if we want the structure to be attached to the main clubhouse or left stand alone. Anything attached to the main structure will need a city permit and designer/architectural drawings which would make the project in the 25K range. Doing a standalone structure, the guidance is to still get a permit and some form of designer/architectural drawings. Material and labour cost for this option would be in the 12K to 14K range plus a 2K to 3K designer fee. **Action: Sasha waiting to hear back from the city of Burlington building department to help finalize our options.**

Maintenance Report

Clubhouse cleaner. Past bills were payed via cheque. **Action: Tudor to arrange payment.**

Phone messages on clubhouse phone. **Action: Diane to check the voice messages.**

Social Committee Report

Opening BBQ planned for Saturday June 8th. Rain date Sunday June 9th.

Closing BBQ planned for Saturday Sept 7th. Rain date Sept 8th.

Friday Socials Schedule - June 21, July 26, and August 23.

Will speak to Sarah around the catering and the RSVP system for the socials.

Secretary Report

No items to note.

President Report

Welcomed Kelly Gleeson to the board.

The need for a secret ballot was discussed and there will be no change to the current voting structure. If the need arises in the future it will be discussed at that time.

Buying of the tennis balls, suggestion is to buy the higher ends balls for the competitive matches from the Merchant of Tennis. Other balls will be bought from Costco. **Action: Diane will purchase the balls from Costco.**

Club Pro

Question was raised if we wanted to do another newspaper add similar to last year. Cost was roughly \$550 to \$600 dollars for a Burlington Post ad. General feedback was the board agreed to look into a similar ad this year. **Action: Adrian to follow up to determine costs/timing of the ad.**

Next BOD Meeting

To be scheduled sometime in April. **Action: Diane will send out an email with suggested dates.**

Meeting adjourned at 9:01 pm.