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# Appleby Tennis Club

## 2020 Annual General Meeting Minutes

Wednesday, November 18<sup>th</sup> 2020

Location: Virtual Meeting via Zoom

### Attendees

#### Board of Directors Present:

Diane Bayes  
Pat Fujimoto Howe  
Larry Carr  
Tudor Enache  
Mike O'Neil  
Ed Margueratt  
Adrian Tollstam  
Bob Flake

#### Absent

Steve Butt  
Sasha Curgus  
Shyam Ramachandran  
Deb Yamamura

#### Members Present:

Allen Nizi  
Brian McNamara  
Lori Wallace  
Kirby Scrutin  
Tim Little  
James Hislop  
Yiqin Wu  
Mary-Lynne Flake  
Bill Cassidy  
Anthony Santini  
Daniela Enache  
David Morrow  
Mike Tarantino  
+ others via Zoom

Meeting was called to order at 7:05 pm

### Passing of Minutes

- Motion by Pat to accept the Minutes from the last AGM meeting on November 18, 2019, seconded by Lori. Passed unanimously.

### President's Remarks

- Thanks to all the board members who volunteered their time throughout the year, noting the trying circumstances due to the pandemic.
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- Social Activities (Lori) and Junior programs (Mike) were restricted due to Covid-19.
- Specific thanks to Larry, Tudor, Pat and Bob for their efforts. A successful program by Adrian was noted (see his report below).
- Details of the significant efforts by Deb and Pat were deferred to their reports (see below).

## **Business Arising from November 18th, 2019 AGM**

- Any issues that were brought up were addressed.
- The removal of the white board was noted. It was not used this season due to the clubhouse being closed and members seemed to adjust well. This supported the Board's decision to eliminate its use.

## **Treasurer's Report**

- Tudor reported that the club had a good season financially. Income was down due to a number of prorated refunds as a result of the late start. Cleaning and sanitizing costs were higher, league costs were down, overall profit was about \$29k, up from the \$24k of 2019.
- Property expenses for the year were quite limited. Some expenses were incurred following the fiscal year-end of October 31<sup>st</sup>. These will be reflected in next year's report (e.g. roof repair, resurfacing planning).
- Chequing, Savings and GIC accounts exist. Balances as of October 31<sup>st</sup>:
  - Chequing Account balance is \$49k.
  - Savings Account balance \$20k.
  - GIC balance is \$50k plus interest.
- Total assets approx. \$119k.
- Club Pro Adrian does not get paid by the club. His earnings are through lessons and camps he runs throughout the year.

## **Vice President's Report**

- Deb was not able to attend but provided a written report which follows:

### Vice-President Report November 2020

Thank you to all the members who have made this year such a successful one despite the uncertainties and health concerns due to the COVID-19 outbreak.

This year the focus was on ensuring our members could play tennis in a safe environment meeting the public health and Ontario Tennis Association's recommendations for safe play. It was a team effort by the board, our Club Pro Adrian

and Assistant Pro Nick. Thank you to all members for following our rules and requirements.

We introduced the updated version of Jegysoft which was amenable to various cell phone platforms. Other enhancements included using the calendar to sign up for fitness classes and moving all registration for Adrian's camps and classes on-line.

I have had to step down from my position on the Board due to other external commitments. I have enjoyed working with the Club and the Board.

Yours sincerely, Deb Yamamura

- Deb's considerable contributions to the club over the years were noted.

## Membership Report

- Pat reported that the pandemic presented many challenges early in the year. With various safety precautions, the club opened on May 22<sup>nd</sup>. Guests and walk-ons were not permitted all season.
- Same day court booking was enabled provided the limit of one booking per day was respected.
- Pro-rated refunds to some 230 members were sent out due to the late start.
- Total 2020 membership was 715, up from 681 in 2019.
- A cap of 700 members was set but junior members were still allowed to join. The membership breakdown was:
  - 248 Adult
  - 307 Family
  - 75 Couple
  - 26 Student
  - 59 Juniors
  - Total - 715
- Initial membership cap of 680 was extended in June. With 715 members the courts were busy but generally available. Pat did not receive any complaints about courts not being available.
- Membership activity was unusually busy due to ongoing membership changes. Adding members from the waitlist was tricky due to timing of online registrations. This is a potential Jegysoft opportunity.
- New members and family memberships increased, which was good.
- Inability to invite guests was a mild irritant.
- Increased communication to members due to pandemic restrictions, reminders, changes etc.
- Pat suggested that the cap number should be revisited next year since court availability will be reduced (leagues, socials, etc..).

- With the stricter playing conditions (e.g. Covid-19 rules) there were more rule violations noticed. Most members were very good at rule adherence but a small number of repeat offenders were noted. Warnings were issued and a list of repeat offenders was maintained. No membership terminations were required.
- Allen asked about the Lakeshore league participation. Adrian responded with the format, participation and court requirements.
- Pat's efforts with the membership during this difficult year was recognized by Ed.

## Maintenance Report

Larry reported that there was no maintenance this year 😊 (hehe). Club maintenance activities this past season included, but were not limited to the following:

- Installation of nets/posts
- Installation of windscreens
- Dismantling of these at the end of the year
- Met with several city contractors (e.g. sprinkler system)
- Also met with pest control firm, roof repair contractor and retaining wall contractors.
- Nightly security camera views including those inside the clubhouse.
- Front gate code change and repairs.
- Clubhouse cleaning, garbage removal, landscape management.
- Rodent control appears to be in hand and the roof repair/re-shingling was efficiently completed.
- Front gate damage appears to have been a one-time incident which required a lock replacement.
- The need for the resurfacing of courts 3-6 was noted. Cracks and discolouring have been getting progressively worse.
- New chairs for the courts will be purchased as the old ones have cracked.
- A quote for the repair of the flower bed retaining wall has been obtained but additional quotes are being pursued.
- Larry mentioned that he will be buying new nets for courts 1 and 2. Additionally, new, full length windscreens will be bought for courts 1 and 2 (near clubhouse) and the Centre fence between courts 3-4 and 5-6.
- Kirby asked if the Canadian flag could be replaced. All agreed that this should be done.
- There was some discussion about leaf collection timing. It was agreed that this should proceed this year (i.e. 2020).

## Club Pro's Report

- Adrian reported unprecedented success in the level of participation in lessons this year.
- The pandemic limited the types of lessons initially but this evolved as the restrictions were relaxed. Lessons were conducted in a safe manner all season.
- In the absence of league play, adult, evening lessons were offered. These were popular and well received.
- The calendar signup on Jegysoft was used this year and was also a success. This will be used going forward.
- Junior group lessons for 4 to 18 year olds were successful. Adrian noted that the organized, competitive play, with Mike, was missed and that it should be re-started when possible.
- The Summer Camps were very popular and in high demand. By July all camps, for 9 weeks, were sold out. The camps were delayed to later times in the day to make courts more available to senior members in the morning. It's expected that next season will see the camps run between 10 a.m. to noon.
- Adrian noted that he expects demand for tennis to continue to be strong in 2021 and that we have an opportunity to bring in new and young members.
- Adrian also expressed appreciation to Tim for cost-effective sourcing of hand sanitizer.

## Junior's Report

- Mike noted that the Junior program could not be run this year but expressed his thoughts on the importance of getting juniors and families involved in tennis. It's hoped that the high-performance programs can be restarted in 2021 and brought back to the previous levels of success.

## Tournament Director's Report

- On Steve's behalf, Diane noted some of the 2020 accomplishments.
- The ladder program was very popular with total matches approaching 500 compared with about 100 in 2019.
- The club tournaments were successfully completed with many great matches. Gift cards for the winners are being pursued.

## New Business

- As noted by Larry in the Maintenance Report, court resurfacing is required. The resurfacing of courts 3-6, including crack repair, power washing and repainting by Tennex Systems Inc. was proposed. The quoted cost is approximately \$40k. All present strongly agreed with this course of action. **Motion Approved.** Hopefully this resurfacing can be completed early in 2021.

- Yiqin noted that he had witnessed some cases where courts were booked but not used. There was some discussion of how this could be discouraged in the future.

## Nomination and Election of Board of Directors

- Diane reviewed the proposed slate of Director's for 2021. Many of the Board members agreed to continue in their current position. There are some changes to Board member responsibilities.
- Allen Nizi (Social Director) and Keith Hargrave (Adult Leagues Director) have kindly offered to help as new members of the Board.
- The changes and additions were **unanimously approved**.
- The 2021 Board of Directors is as listed below.
- **There is a vacancy for the position of Secretary. Any club member that might be able to help in this capacity is asked to contact a member of the Board.**
- Allen and Keith were welcomed to the Board.

### ***2021 Board of Directors:***

***President:*** Diane Bayes

***Past President:*** Shyam Ramachandran

***Vice President:*** Pat Fujimoto Howe

***Secretary:*** Vacant

***Membership:*** Bob Flake

***Treasurer:*** Tudor Enache

***Adult Leagues:*** Keith Hargrave

***Juniors:*** Mike O'Neil

***Tournaments:*** Steve Butt

***Maintenance:*** Larry Carr

***Club Pro:*** Adrian Tollstam

***Social:*** Allen Nizi

***Honorary Board Member:*** Ed Margueratt

***Director at Large:*** Sasha Curgus

**Meeting adjourned at 8:14 pm**